



VOLUNTARY ANNEXATION PETITION APPLICATION

Name of Applicant: _____

Date of Submittal: _____

Proposed Acreage to be Annexed: _____

Required Items for Submittal:

****The following items must be included in the order for the Annexation Application to be accepted****

1. Completed annexation petition with each owner's original signature notarized. Must include all owners' signatures if there are multiple owners of record.
2. Completed annexation application with a separate owner's sheet for each owner of record.
3. Ordinance #2013-08-01 #322 Nolanville Fee Schedule Section 17: Associated Cost
 Applicants on all permits or applications will be responsible for associated costs incurred in the application process. Associated costs may include, but are not limited to, outside professional services provided by engineers, attorneys, planners, surveyors, inspectors, publications of notices, and others, as required. Examples of projects for which a deposit may be warranted include (but are not limited to) annexations, subdivision plats, rezoning requests, and planned development districts.
All fees shall be paid before the completion of the Annexation.
4. A copy of the deed showing current ownership.
5. A **clear and legible** copy of certified field notes (metes and bounds) describing the **boundary** of the property that is being petitioned for annexation with a graphic exhibit (map or plat) clearly showing the property. The boundary and the graphic exhibit must each be contained on an 8 ½ X 11 sheet of paper. If the property is a subdivided lot of record, please submit a copy of the recorded subdivision plat.
6. A map of the whole municipality clearly showing the requested annexation area on an 8 ½ X 11 sheet of paper.
7. If applicable, water and wastewater utilities agreement between WCID #3 and applicant for extension of utilities.

****Other information or documentation necessary to process the application, as required by the city****

Do Not Write Below This Line – Official Use Only

Annexation Petition(s): <input type="checkbox"/>	Completed Application: <input type="checkbox"/>	Boundary Description: <input type="checkbox"/>
Owner's Sheet(s): <input type="checkbox"/>	Ownership Deed: <input type="checkbox"/>	Map(s): <input type="checkbox"/>
Water and Wastewater Utility Agreement (if applicable): <input type="checkbox"/>		

Accepted By: _____

Date: _____

PETITION REQUESTING ANNEXATION BY AREA LANDOWNERS

TO THE MAYOR OF THE GOVERNING BODY OF NOLANVILLE, TEXAS:

The undersigned owners of the hereinafter described tract of land, which is vacant and without residents, or on which fewer than three qualified voters reside, hereby *[if applicable: waive the requirement to be offered a development agreement pursuant to Section 43.035, and]* petition your honorable Body to extend the present city limits so as to include as part of the City of Nolanville, Texas, the following described territory, to wit: *(Here describe the territory covered by the petition by metes and bounds)*

I/We certify that the above described tract of land is contiguous and adjacent to the City of Nolanville, Texas, is not more than one-half mile in width, and that this petition is signed and duly acknowledged by each and every person having an interest in said land.

Signed: _____

Signed: _____

Signed: _____

THE STATE OF TEXAS

COUNTY OF _____

BEFORE ME, the undersigned authority, on this day personally appeared

_____, _____, and _____, known to me to be the persons whose names are subscribed to the foregoing instrument and each acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office, this _____ day of _____, 20__.

Notary Public in and for
Bell County, Texas.

Property Information:

Property Address:		
Total Number of Acres:	Total Number of Tracts:	
Lot(s):	Block(s):	Subdivision:
Survey Name and Abstract No.:		
Current Land Use:		
Proposed Land Use and Purpose of Annexation:		

List all qualifying voting age persons living on each tract of land. *Per state law, in order for an area to be eligible for annexation by petition of the land owner, the area must be vacant or inhabited by fewer than three (3) qualified voters.*

Tract #	Name	Mailing Address

Owner's Information:

****Please fill out a separate sheet for each owner of record.****

(Please Print)

Owner's Name *(If property ownership is in the name of a partnership, corporation, joint venture, trust or other entity, please list the official name of the entity and the name of the managing partner.)*

Owner's Mailing Address City State Zip

Owner's Phone Mobile Fax Email

Agent Authorization

Please check one of the following:

I will represent my petition before the city staff and the City Council of the City of Nolanville.

I hereby authorize the person named below to act as my agent in representing this application before the city staff and the City Council of the City of Nolanville.

Note: The agent is the official contact person for this project and the single point of contact. All correspondence and communications will be conducted with the agent. If no agent is listed, the owner will be considered the agent.

(Please Print)

Agent's Name Company Name *(If Applicable)*

Agent's Mailing Address City State Zip

Agent's Phone Mobile Fax Email

If an agent is representing the owner of the property, please complete the following information:

I hereby authorize the person named above to act as my agent in processing this application before the City Council of the City of Nolanville:

Owners Signature: _____

Date: _____